

PUNJAB GOVERNEMENT SERVANTS HOUSING FOUNDATION

Customer Due Diligence Form (Individual/Sole Proprietor)

EXPLANATORY NOTE – All information and documents requested in this form are required to be provided by any new Client / Customer.

The information and documents are required in order to comply with Pakistan's laws and regulations on Anti-Money Laundering and Counter Financing of Terrorism (AML/CFT), particularly the:

Anti- Money Laundering Act Federal Board of Revenue Anti-Money Laundering and Combating Financing of Terrorism Regulations for Designated Non-Financial Businesses and Professions.

The information collected is to be used for compliance with the AML/CFT legislations. They remain confidential, unless formally requested by government authorities pursuant to AML/CFT legislations.

<u>Residents:</u> Full Name : As per I.D Document issued by NADRA <u>Non Residents:</u> Passport Number along with Copy.	
Date of Birth:	
Place of Birth:	
Physical Address: (Certificate of Registration, Utility statement with address, telephone account statement with address, etc)	
Landline Number:	
Email Address:	

PUNJAB GOVERNMENT SERVANTS HOUSING FOUNDATION

PART 2: POLITICALLY EXPOSED PERSON		
Are you or any beneficial owners entrusted with a prominent public function by the State of Pakistan, a foreign country or an international organization and includes Heads of state or government, and members and senior officials of legislature, judiciary, executive, military and regulatory authorities, and senior executives of corporations, departments or bodies that are owned or controlled by the state?	Yes	No
Are you or a beneficial owner a family member of the above?	Yes	No
Are you or a beneficial owner a close associate of the above?	Yes	No

PART 3: VERIFICATION DOCUMENTS	DETAILS ON THE BUSINESS
Business Name: Enclosures: Certificate of Registration	
Business Address: Enclosures: Certificate of Registration, Utility statement with address, telephone account statement with address, etc	
Registration Number: Enclosures: Certificate of Registration	
Please provide details of the industry and business (e.g. products / services)	
Does the company have operations in other geographic regions in Pakistan? If the above is “Yes”, please provide the names of those regions?	
Which are the primary countries in which the business has dealings with, if any?	

PART 4: SOURCE OF FUNDS OR WEALTH	
What is the main source of income or wealth of the business?	
Income last financial year?	
Assets held by the customer?	

Note: For customer subject to enhanced due diligence.

PUNJAB GOVERNMENT SERVANTS HOUSING FOUNDATION

PART 5: ARE YOU ACTING FOR SOMEONE ELSE? (General Power of Attorney/Special Power of Attorney HOLDER)

YES /NO

Name:

CNICs/ Smart National Identity Card (SNIC) issued by NADRA or Equivalent for non-residents (refer Part 1 above)

Verification Details

(Original, certified true copy or electronic verification)

Address:

Incorporation certificate with physical address; or Utility or telephone bill with physical address; or Other document with evidence of physical address

Relationship to customer(purchaser/seller):
e.g. lawyer/accountant etc. Attach supporting documents.

PART 6: FOR OFFICIAL USE ONLY

1. Original or certified true copy CNICs/ Smart National Identity Card (SNIC) issued by NADRA
2. If non-resident, Original or certified true copies of National Identity Card for Overseas Pakistanis (NICOP), Pakistan Origin Card, Alien Registration Card or foreign passports
3. Utility statement, telephone account statement etc with physical address
4. If applicable, letter authorizing individual to act on behalf of the customer

Note: If only photocopies and not originals provided of the above, electronic verification is required of the authenticity and information contained in the photocopies.

DECLARATION BY PERSON

I declare that the information provided in this form is true and correct. I have reviewed the answers and information and I confirm that I am satisfied that, to the best of my knowledge, after undertaking all reasonable inquiries, all answers are true and correct.

Signature:

Name of person:

Date:

Location: